# **Privacy Notice**

This is being provided to comply with the General Data Protection Regulation (GDPR) 2018

# Who is responsible for your data?

The data controller for ASCEND is the sponsoring organization, the University of Oxford. This means that we decide how to use your data and are responsible for looking after it in accordance with the GDPR. The Information Commissioners Office registration number for the University of Oxford is Z575783X.

# Personal data we collect about you and how we use it

The ASCEND team will use your name, address, NHS number and contact details to contact you about the research study and to make sure that relevant information relating to the study only, is recorded accurately ensuring the quality of the study. These details have been sent to NHS national organizations, (which hold electronic information from NHS care and treatment records) so information about your hospital attendances or admissions as well as any illnesses, including your possible death, can be sent to the ASCEND team. You can choose to opt out of this by contacting the study team at ascend@ctsu.ox.ac.uk or by calling 0800 585323 (*Mon-Fri 9am-5pm*).

Individuals from the sponsoring and regulatory organizations may look at your ASCEND study research records to ensure the study is being managed safely and in line with relevant legislation such as Good Clinical Practice enacted in law by The Medicines for Human Use (Clinical Trials) Regulations 2004 and subsequent amendments.

### Access to your data

Access to your personal data within the University will be provided to those staff who need to view it as part of their work.

### Sharing your data

Your personal data are collected and managed by the ASCEND team at the Clinical Trial Service Unit (CTSU) and will not be shared with anyone else. It will be used only to allow us to carry out the follow-up of this trial and to send you a summary of the results. At the end of the trial anonymized data (from which you cannot be identified) may be shared with other research groups who are doing similar research. This information will not identify you and will not be combined with other information in a way that could identify you. The information will only be used for the purpose of health and care research, and cannot be used to contact you or to affect your care. It will not be used to make decisions about future services available to you, such as insurance.

### Where we store and process your data

We store the data we collect electronically. The data is stored on secure servers managed by the University of Oxford within the UK. We may share your data with third parties or transfer your data outside the EAA under certain circumstances.

### What is your legal basis for processing your data according to GDPR?

Section 6.1(e) processing is necessary for the performance of a task carried out in the public interest...

#### **Data Protection Officer**

The University's Data Protection Officer can be contacted at data.protection@admin.ox.ac.uk. The University's full Privacy Policy can be found on the University Website.

### How long do we keep your data?

The ASCEND study team will keep identifiable information about you until about 2037 so that any long term effects of the study treatment can be assessed.

### Your rights

Full details on your rights to access and modify your personal data are available at <a href="https://www1.admin.ox.ac.uk/councilsec/compliance/gdpr/individualrights/">https://www1.admin.ox.ac.uk/councilsec/compliance/gdpr/individualrights/</a>

### Complaints

If you wish to raise a complaint on how we have handled your personal data, you can contact our Data Protection Officer, data.protection@admin.ox.ac.uk, who will investigate the matter. If you are not satisfied with our response or believe we are processing your personal data in a way that is not lawful you can complain to the Information Commissioner's Office (ICO) https://ico.org.uk/concerns/handling/.

#### Contact us

If you would like to contact us directly for more information about how we process and protect data collected for research, please email: ascend@ctsu.ox.ac.uk